

THE FEDERAL BUZZ

NOVEMBER 10 - 14, 2025

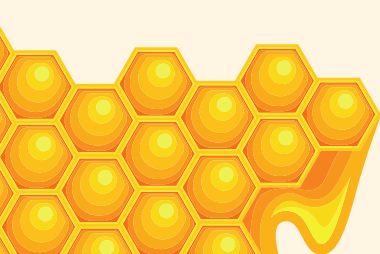


- Please send out a reminder about our District Title I Event! Here is another flyer that you can share. Please ask your teachers to send this out on Dojo (if your schools uses that) and post on your school's social media and website!!
- Here is the link to the station list. Each Title I Schools needs to have at least one representative, but the more the merrier!! I will update with any specific station directions by Wednesday and will also have a copy of the directions at each station! Please let me know if you have any questions!

- Our next Parent & Family Engagement training will be held virtually on Monday, November 17th from 2:00 - 4:00 pm. If you have not received a calendar invitation, please let me know! The link for the webinar is in the calendar invitation. An email was sent to principals this morning asking them to please find coverage for anyone who teaches a class from 2:00 until the end of the day so that you are able to fully participate in this training. Please be sure to follow-up with your principal so you will know who is covering your class (if it applies).

- Just as a reminder, please be sure that you are working on uploading your artifacts to your Title I artifact dashboard. The first check will be conducted in December. Please don't forget that your stipend is contingent upon having documents uploaded by the due date. Also, as a reminder, if there is a folder that does not apply to your school, please upload a document indicating that it does not apply. For example, if you do not have any contracted teachers paid with Title I funds, you would upload a document into the folder to state it does not apply. Please don't wait until the last minute to get started!

- Please remember that you must inventory all non-consumable items on your electronic Title I Inventory. Don't forget that all books purchased with Title I funds should be stamped and all furniture and/or electronic equipment need to be someone tagged as Title I.
- Bookkeepers are reminded to please be sure you are following the checklists when submitting requests for Travel or Parent Engagement. These checklists are located in the Federal Programs Handbook.
- As a reminder, when you place an order using Federal Funds, your initial PO must come to our office. After you receive your materials/supplies, the invoice and the pink copy of your PO go directly to Jeanean Mitchell. Please do not send the invoice & pink copy of the PO to our office, this just delays the payment process..
- We look forward to seeing you at our District Title I event on November 13th at South Central High School!



Happy Veterans Day to
any/all of our US Military
Veterans!!! Thank you for
your service.

